

Town of Lyme
Board of Selectmen
Minutes for April 4, 2013
Approved: April 11, 2013

At 8:00 AM Charles called the meeting to order. The following were present for part or all of the meeting: Charles J. Smith (Chair), Richard Vidal (vice-chair), Susan J. MacKenzie (member), and Dina Cutting (Administrative Assistant) David Robbins (Planning & Zoning Administrator)

1. Meeting was called to order at 8:00AM by Chair Smith.
2. Mr. Robbins reviewed the procedure concerning house size vs. lot size within the Town of Lyme. Septic rules and regulations were reviewed. The Board thanked Mr. Robbins for coming.
3. Heritage Commission & Zoning Board: The role and procedure of the Heritage Commission and the Zoning Board needs to be defined. It is difficult on the permit applicant if the Heritage Commission comes at the last minute and request input on a project concerning an old homestead. Per RSA 674:44.b. it is the Zoning Board that would ask the Heritage Commission for their input. Mr. Vidal will meet with Ray Clark, Chair of the Heritage Commission and review in an attempt to define and come up with a plan for this communication with the Zoning Board. He will report back to the Selectboard.
4. Vidal moved to approve the minutes of the March 28th, 2013. Seconded by MacKenzie. Voted unanimously in favor.
5. Historic Barn Preservation easement- The renewal of Dorothy Sears Preservation Easement was granted.
6. Timber Tax-James Kelsey timber tax warrant for \$1,004.90 was signed.
7. 2013 Tax Deeds were reviewed
8. The Selectmen, in agreement with the present Fire Chief Michael Hinsley and in accordance with the vote at town meeting, appointed Michael Hinsley Fire Chief for a 5 year term.
9. Walter Swift was appointed to the Zoning Board for a 3 year term.
10. Committees and Commission reports:
 - Heritage Commission:
 - Vidal reported the Heritage Commission will plan a clean-up day for Big Rock
 - They reviewed land management and property issues
 - Worked on some outreach
 - Matt Stevens and Lee Larson are now alternate members of the Conservation Commission, Joanna Laro is a member and they have 1 more slot open for a new member.
 - Class V Roads Committee:
 - The Committee discussed using the roll of triax on the swamp road.
 - Baker Hill Road project was reviewed and the committee thought it would be good to do the swamp road and Baker Hill one after another. These projects will start as soon as

- school gets out. Baker Hill Road will need to be closed during this project.
 - The Road Agent workshop is being held in Gunstock. The Selectmen thought it would be good for all highway members and the Selectboard to go to this event. This would be a workshop for the Selectmen. Discuss this at the next meeting.
 - The committee will be gathering information to put together a 10 year plan and funding for this plan.
11. At 9:30AM Vidal moved to enter non-public session in accordance with RSA 91-A: 3, II (c). Seconded by MacKenzie voted unanimously by roll call vote. Present at this time are Smith, Vidal, MacKenzie, & Cutting.
 - i. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.
At 10:10AM Smith moved to enter into public session. Seconded by Vidal. Voted unanimously in favor
 - ✓ Smith moved to grant an abatement in the amount of \$3,057.24. Seconded by MacKenzie. Voted unanimously in favor.
 12. The Selectboard unanimously supports having the highway department cleaning culverts/brush cutting the sides of the roads/ and ditching as priority work in that order.
 13. The Selectmen review the Ball field project and the commitment of highway crew and equipment. This project needs to be finished this spring. The Recreation Commission has made arrangements for Crossroads field through the fall or 2013. The town needs to be able to use this field in the spring of 2014. Dina will get a report from Derby Mtn.
 14. After discussion the Selectboard felt it may be more beneficial to the Town to apply liens on properties instead of automatically deeding it after 3 years.
 15. The personnel policy review was discussed. The Selectboard will review this document and come to the next meeting to setup a work session to review this policy.
 16. Employee's reviews: The process was reviewed and documents were distributed to the Selectboard to get this process started.
 17. At 10:25 Smith moved to adjourn. Seconded by Vidal voted unanimously in favor.

Respectfully Submitted,

Dina Cutting
Administrative Assistant